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| [Image result for dfe logo](http://www.bing.com/images/search?q=dfe+logo&id=EB0FFCEF245C700160D2BB4BF7E929DA1380D914&FORM=IQFRBA) | | | | | | | | | | | |
| Please send a copy to your chosen Appropriate Body:  Endeavour Learning TSA  Tarleton Academy  Hesketh Lane  Tarleton  PR4 6AQ  Please return to: pdo@endeavourlearning.org | | | | | | | | | | | |
| **NQT induction : final assessment and recommendation** | | | | | | | | | | | |
| **Instructions for completion**   * Where tick boxes appear please insert “X”. * The head teacher/principal should retain a copy and send a copy of this completed form to the appropriate body within 10 working days of the NQT completing the assessment period. * The original copy should be retained by the NQT. * Hard copies will be required at certain stages of assessment, particularly for signature, unless they are submitted on-line with the necessary authentication in place of signatures. * Full guidance on statutory induction can be found at   <https://www.gov.uk/government/publications/induction-for-newly-qualified-teachers-nqts> | | | | | | | | | | | |
| **NQT’s personal details:** | | | | | | | | | | | |
| Full name | | | | | | | Former name(s) (where applicable) | | | | |
|  | | | | | | |  | | | | |
| Date of birth | DfE/teacher reference number | | | | | | National insurance number | | | | |
|  |  | | / |  | | |  | | | | |
| Name of institution (e.g. school or college) | | | | | | | | | DfE institution number (if applicable) | | |
|  | | | | | | | |  |  | / |  |
| Appropriate body receiving this report | | | | | Endeavour Learning TSA (Tarleton Academy) | | | | | | |
| Date of award of QTS: | |  | | | |  | | | | | |

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| **Recommendation:** | | | | | | | |
|  | The teacher named below **has performed satisfactorily** against the Teachers’ Standards for the completion of induction | | | | | | |
|  | The teacher named below has **not performed satisfactorily** against the Teachers’ Standards for the completion of induction | | | | | | |
|  | The teacher named below should have their induction period **extended**  (give brief details of proposed period of extension and reasons) | | | | | | |
| Date of start of final assessment period: | | | | | |  |  |
| Date of end of final assessment period: | | | | | |  |  |
| Number of FULL days that can count towards induction during this assessment period: (a single period of induction is approx. 65 days FTE, or one full term) | | | | | |  |  |
|  |
| Does the NQT work: | |  | Full time |  | Part time - indicate proportion of FTE: | | |
| Number of days of absence during this assessment period | | | | | |  |  |

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| **Confirmation of induction:** | |
| I confirm that the NQT has received a personalised programme of support and monitoring throughout the period specified above in line with statutory guidance |  |
| Include the number of days reduction to the induction period to be served by the NQT where this has been agreed with the appropriate body as outlined in paragraph 3.5 of the statutory induction guidance at <http://www.education.gov.uk/schools/leadership/deployingstaff/b0066959/induction-newly-qualified-teachers>). |  |
| If a reduction to the NQT’s induction period has been given to reflect previous teaching experience, as outlined in paragraphs 3.2 - 3.4 of the statutory guidance, please give details here: | |

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| **Assessment of progress against the Teachers’ Standards:** |
| The head teacher/principal or induction tutor should record, in the boxes set out on the following pages, brief details of the NQT’s progress against the Teachers’ Standards including:   * strengths * areas requiring further development, even where progress is satisfactory (for example aspects of the Teachers’ Standards which the NQT has yet to meet); and areas of concern * evidence used to inform the judgements * targets for the next period of assessment   The boxes will expand as you type; however, if you wish to handwrite the report, you may continue on a separate sheet.  **Comments must be in the context of and make reference to each of the specific Teachers’ Standards, which are set out in full detail on the final page of the form.** |

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| ***S1. Set high expectations which inspire, motivate and challenge pupils*** |
| ***S2. Promote good progress and outcomes by pupils*** |
| ***S3. Demonstrate good subject and curriculum knowledge*** |
| ***S4. Plan and teach well structured lessons*** |
| ***S5. Adapt teaching to respond to the strengths and needs of all pupils*** |
| ***S6. Make accurate and productive use of assessment*** |
| ***S7. Manage behaviour effectively to ensure a good and safe learning environment*** |
| ***S8. Fulfil wider professional responsibilities*** |
| ***Part Two: Personal and Professional Conduct*** |
| **Targets** (for period following completion of induction) |
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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Comments by the NQT:** | | | | | | | |
| The NQT should record their comments or observations on their induction to date.  Please reflect on your time throughout your entire induction period and consider whether:   * you feel that this report reflects the discussions that you have had with your induction tutor and/or head teacher/principal during this assessment period; and, * you received your full range of entitlements in accordance with regulations and guidance (<http://www.education.gov.uk/schools/leadership/deployingstaff/b0066959/induction-newly-qualified-teachers>) * there are areas where you feel you require further development/support/guidance when looking towards the next stage in your career? Please indicate these are part of your comments in the box below. | | | | | | | |
| I have discussed this report with the induction tutor and/or head teacher: | | |  | Yes | |  | No |
| I have the following comments to make: | | | | | | | |
|  | | | | | | | |
| This form should be signed below, unless it is being sent electronically in which case it **must** be sent from the Head Teacher’s mailbox and copied to the NQT and induction tutor. | | | | | | | |
| Signed: **Head Teacher** | | Date | | | | | |
|  |  |  | | |  | | |
| Full name (CAPITALS) | | | | | | | |
|  |  | | | | | | |
| Signed: **NQT** | | Date | | | | | |
|  |  |  | | |  | | |
| Full name (CAPITALS) | | | | | | | |
|  |  | | | | | | |
| Signed: **Induction tutor** (if different from head teacher/principal) | | Date | | | | | |
|  |  |  | | |  | | |
| Full name (CAPITALS) | | | | | | | |
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